

Position: **Safety Manager**
Location: Azle, TX
FLSA Designation: Full Time – Exempt

Tri-County Electric Cooperative is looking for a Safety Manager. The individual we seek will manage the safety and loss control programs to ensure that all employees have proper training, knowledge, and tools to enable them to perform their jobs safe and effective.

Essential Job Functions:

- Develop annual company safety goals and audits
- Provides technical safety support and information to field operations and office staff.
- Prepares written safety and health programs and writes and reviews policies.
- Identifies company safety training needs and develops and coordinates safety training programs.
- Performs safety inspections on building and grounds and construction crews.
- Conducts equipment and tool inspections with all Cooperative departments.
- Performs field observations and inspections to assess safety practices of line personnel.
- Investigates all accidents and near misses.
- Performs hazard assessment reviews with respect to new tasks, new equipment etc.
- Performs periodic safety inspections of the Cooperative's vehicles, equipment and facilities.
- Coordinates Security measures for the Cooperative's facilities and other physical assets.
- Coordinates and conducts safety related training that includes acceptable industry safe working procedures for transmission and distribution system maintenance and construction (electric), first aid/CPR, hazard communication requirements, defensive driving.
- Supports field personnel in selection of appropriate personal protective equipment.
- Maintains corporate safety library (e.g. videos, regulations, reference manuals, MSDS, etc.)
- Investigates all accidents and recommends follow-up action in coordination with human resources and management.
- Promotes safety awareness through internal company memoranda and specific training programs.
- Ensures that all applicable OSHA compliance and training requirements are met.
- Ensures that all applicable DOT compliance and training requirements are met including: All applicable environmental compliance and training requirements including the Annual Tier II reporting.
- Coordinates annual schedule for AMEC truck dielectric and structural testing and completes monthly AMEC Accident Summary = Loss Control Report.
- Assists in emergency situations and outage restorations when necessary.
- Prepares and adheres to budgets for the safety department.
- Leads Safety, Recycling and Environmental Teams.
- Understands Federal and State occupational safety and health regulations and monitor regulatory changes as they occur.
- Coordinates and directs the Cooperative's public safety programs such as the Hot-Line Demonstration, and School Safety Program.
- Coordinates efforts with Human Resources on FMCSA requirements for commercial motor vehicle program including complete and accurate driver qualification files.

- Provides technical support to office staff and field staff to ensure compliance with applicable occupational safety and health regulations.
- Monitors lost-time injuries/illnesses and Worker's Compensation Claims and coordinates with human resources department.
- Performs other related duties as required and assigned.

Requirements

- Bachelor's Degree and/or master's degree OR any appropriate combination of education and experience.
- Excellent communication and presentation skills.
- Safety Certifications a strong plus such as NRECA's Certified Loss Control Professional (CLCP); USOLN's Certified Utility Safety Professional (CUSP); or other certification based on formal training and experience or ability to obtain such certification with 1 year of hire would be acceptable.
- Proficient in Microsoft Office.
- Strong knowledge of OSHA and DOT regulations
- Strong knowledge of Federal and State occupational safety and health regulations.
- Legally able to drive company vehicles with exemplary driving record.

PHYSICAL REQUIREMENTS:

- A. Heavy lifting or moving of materials: Rarely – Up to 5 pounds.
- B. Operates Equipment: N/A
- C. Operates Office Machines: Frequently – PC, Printers
- D. Standing: Occasionally
- E. Walking: Occasionally
- F. Awkward Position (stooping, bending etc.): Occasionally
- G. Climbing Maximum: Rarely
- H. Eye-hand Coordination: Rarely
- I. Location: Indoor 70% of time, Outdoor 30%

All qualified candidates are encouraged to submit their application/resume to the Human Resources Department by January 20, 2020.

**You may email your submission to careers@tcectexas.com or send to the address listed below:
Tri-County Electric Cooperative, Inc. Attn: Human Resources 600 NW Parkway Azle, TX 76020**