



## Tri-County Electric Board of Director Meeting

4:00 pm December 11, 2025 – Virtual



### Minutes

The following Directors were present: Margaret Koprek, Sommer Portwood, Don Lambert, Robin Corder and David Manning. Non-Board members present: Scott Spence, President and CEO.

1. Consent Agenda
  - a. Approval of TCEC Board Meeting Minutes of 11-13-25
  - b. Approval of Director's Expenses – November 2025
  - c. Approval of CEO Expenses
  - d. Approval of Board Attorney Invoices

**Robin Corder made a motion to approve the Consent Agenda; Don Lambert seconded the motion. Vote: 4 to 1 motion carries.**

2. Cyber Security Training: "What is Social Engineering?"  
Board Members observed a training video on Cyber Security.
3. Brazos Rider: 2025 review & 2026 outlook (vote requested)

**Maragaret Koprek made a motion to approve the Brazos Rider as presented. Robin Corder seconded the motion.**

**Vote: 5 to 0 motion carries.**

4. 2026 Board Election Policies & Procedures (vote requested)

**Maragaret Koprek made a motion to approve the 2026 Board Election Policies & Procedures as presented. Robin Corder seconded the motion.**

**Vote: 5 to 0 motion carries.**

5. Lines of Credit Update  
President and CEO presented on Lines of Credit Update.

6. Board Governance Policies (three votes requested)

- Name (slide 4)

**Don Lambert made a motion to approve the name Board Governance Guidebook. Robin Corder seconded the motion.**

**Vote: 4 to 1 motion carries.**

- Welcome Letter (slide 5)

**Don Lambert made a motion to approve the Welcome Letter as presented including an appendix of other initiating documents. Robin Corder seconded the motion.**

**Vote: 5 to 0 motion carries.**

- Table of Contents (slide 6)

**Margaret Koprek made a motion to work on the first 4 items on the Table of Contents as presented and create a parking lot to be worked on for other items on the Table of Contents. Robin Corder seconded the motion.**

**Vote: 5 to 0 motion carries.**



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7. Credentials & Elections Committee Compensation (vote requested)  
**Margaret Koprek made a motion to adopt the Credentials & Elections Committee Compensations as presented with modification of maintaining milage reimbursement and to prorate 2026 special election to 2/3 of the value to reflect 2 seats filled not 3. Robin Corder seconded the motion.**  
**Vote: 4 to 1 motion carries.**
8. Executive Session (The Board may include industry professionals to assist with topics involving current or future litigation, competitive purchasing opportunities, or specific personnel updates)
9. Adjournment  
**Don made a motion to adjourn. Robin Corder seconded the motion.**  
**Vote: 5 to 0 motion carries.**